

**LINCOLN MEMORIAL UNIVERSITY  
CAYLOR SCHOOL OF NURSING**

**GRADUATE CATALOG  
2013-2014**



**VALUES • EDUCATION • SERVICE**

**LMU CSON GRADUATE CATALOG**

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**LINCOLN MEMORIAL UNIVERSITY**  
**CAYLOR SCHOOL OF NURSING**  
**GRADUATE CATALOG 2013-2014**

Harrogate, Tennessee  
August 2013  
www.lmunet.edu

This edition of the *LMU CSON Graduate Catalog*, is effective August 1, 2013 and supersedes all others. Policies and information related to the Master of Science in Nursing (MSN) program are contained herein. The official Lincoln Memorial University Catalog is the preeminent source of academic policies and information for Lincoln Memorial University.

The policies, programs, curricula, and fees as set forth in this catalog are subject to change at any time at the discretion of Lincoln Memorial University (LMU). Because of the possibility of change or undetected error, important points of fact and interpretation should be confirmed by the appropriate University official.

It is Lincoln Memorial University policy that any established academic course within the graduate curriculum which is not offered within a given three-year period is automatically removed from the curriculum and the *LMU CSON Graduate Catalog*.

In support of the mission statement and the principles on which it is based, LMU is committed to equal opportunity for all students, staff, and faculty; and to nondiscrimination in the recruitment, admission, and retention of students and the recruitment, hiring, promotion, and retention of faculty and staff.

LMU reaffirms its commitment to personnel and educational policies that comply with the requirements applicable to equal opportunity/affirmative action laws, directives, executive orders, and regulations to the effect that no person at LMU shall, on the basis of age, color, creed, disability, ethnic/national origin, gender, military status, pregnancy, race, religion, sexual orientation, or any other class protected by applicable law, be excluded from participating in, or be denied benefits of, any employment or educational opportunity.

**LINCOLN MEMORIAL UNIVERSITY HERITAGE**

Lincoln Memorial University grew out of love and respect for Abraham Lincoln and today honors his name, values, and spirit. As the legend goes, in 1863 Lincoln commented to General O. O. Howard, a Union officer, that when the Civil War ended he hoped General Howard would organize a great university for the people of this area.

In the late 1800s, Colonel A. A. Arthur, an organizing agent of an English company, purchased the area where Lincoln Memorial University is located. His company built a hotel of 700 rooms called "The Four Seasons" as well as a hospital, an inn, a sanitarium, and other smaller buildings. Roads were laid and the grounds planted with a wide variety of shrubs and trees. In 1895 the company was forced to abandon its project when a financial panic swept England.

Reverend A. A. Meyers, a Congregationalist minister, came to the Cumberland Gap in 1888. He succeeded in opening the Harrow School, established for the purpose of provided elementary education to mountain youngsters. On a visit to the area to give a series of lectures at the Harrow School, General O. O. Howard remembered his commitment to fulfill Lincoln's request and he joined Reverend Myers, M. F. Overton, C. F. Eager, A. B. Kesterson, and M. Arthur in establishing Lincoln Memorial University. That group, along with Robert F. Patterson, a confederate veteran, became a board of directors and purchased The Four Seasons property. In commemoration of Lincoln's birthday, the institution was chartered by the State of Tennessee on February 12, 1897 as Lincoln Memorial University.

Since that time, Lincoln Memorial University has sought to provide educational opportunities, development of community leadership, and the expansion of economic and social forces within its region. More than 700 alumni have entered medical or legal practice in Appalachian communities. More than 3,500 have become professional educators, serving in positions ranging from elementary school teachers to university presidencies. Twenty-five graduates, including Jesse Stuart and James Still, have published widely recognized books, dramas, and musical compositions. The various works of Stuart and Still have been translated into many languages.

Lincoln Memorial University has enjoyed an outstanding international partnership with the Kanto International Senior High School in Tokyo, Japan. Since 1979, more than 4,000 Kanto students have visited the campus and studied English as a Second language along with a curriculum including history, communications, American culture, home study, and various activities.

Today the main campus of the University remains at the Harrogate, Tennessee site. There are numerous extended learning sites of the University in the Tennessee and a site in Corbin, Kentucky.

The faculty, students, and administrative personnel work together at Lincoln Memorial University to build a supportive community that cares for persons and fosters individual creativity and growth. Under dynamic, experienced administrative leadership and a committed, well-prepared faculty, LMU has an atmosphere of openness and concern for the needs of each individual and sets a premium on creating the best conditions for learning. The University exists for students and shows genuine concern for the students' development of knowledge and skills for use in confronting the challenges of the modern world.

## **LINCOLN MEMORIAL UNIVERSITY ACCREDITATION**

Lincoln Memorial University (LMU) is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, masters, specialist, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Lincoln Memorial University.

Individual program accreditation has been granted by:

- Accreditation Commission for Education in Nursing
- Accreditation Review Commission on Education for the Physician Assistant, Inc.
- Accrediting Council for Business Schools and Programs
- American Osteopathic Association-Commission on Osteopathic College Accreditation
- American Veterinary Medical Association-Council on Veterinary Technology Education and Activities
- Commission on Accreditation of Athletic Training Education
- Council on Accreditation of Nurse Anesthesia Educational Programs
- Council on Social Work Education
- National Accrediting Agency for Clinical Laboratory Sciences

Individual program approval has been granted by:

- Kentucky Board of Nursing
- Kentucky Council on Postsecondary Education
- State of Tennessee Department of Education
- Tennessee Board of Law Examiners
- Tennessee Board of Nursing
- Tennessee Higher Education Commission

## **UNIVERSITY MEMBERSHIPS**

- Abraham Lincoln Association
- Accrediting Council for Business Schools and Programs
- American Association for Higher Education
- American Association of Colleges of Nursing
- American Association of Collegiate Registrars and Admissions Officers
- American Association of Museums
- American Association for State and Local History
- The American Council on Education
- American Library Association
- American Universities in Russia, Ukraine
- Appalachian College Association
- Appalachian Consortium
- Appalachian Osteopathic Postgraduate Training Institute Consortium
- Association of College and Research Libraries
- Association of College and University Museums and Galleries
- Association for Gerontology in Higher Education
- Association of Governing Boards of Universities and Colleges
- Association of Independent Liberal Arts Colleges for Teacher Education
- Association for Supervision and Curriculum Development
- Association of Veterinary Technician Educators
- Civil War Courier
- College and University Professional Association for Human Resources (National)
- College and University Professional Association for Human Resources (Tennessee)
- The College Board
- Consortium for the Advancement of Private Higher Education
- Council for Adult and Experiential Learning
- The Council for the Advancement and Support of Education
- Council for Higher Education Accreditation
- Council of Graduate Schools
- Council of Independent Colleges
- Council on Undergraduate Research
- East Tennessee College Alliance
- East Tennessee Historical Society
- The Foundation for Independent Higher Education
- International Alliance for Higher Education

International University and Business Consortium  
Kentucky Civil War Roundtable  
Kentucky Association of Museums  
Kingsport Higher Education Consortium  
Knoxville Area Health Science Library Consortium  
The Lincoln Group  
LYRASIS  
Medical Library Association  
Museum Store Association  
National Association of College and University Business Officers  
National Association of Foreign Student Advisors  
National Association of Independent Colleges and Universities  
National Association of Student Financial Aid Administrators  
National Association of Student Personnel Administrators  
National Collegiate Athletic Association  
National Collegiate Honors Council  
National Council of Educational Opportunity Associations  
National League for Nursing  
National Organization of Nurse Practitioner Faculties  
Oak Ridge Associated Universities  
Private College Consortium for International Studies  
Rural Health Association of Tennessee  
Society for Advancement of Management (SAM)  
South Atlantic Conference  
Southeastern Library Network  
Southern Association of Collegiate Registrars and Admissions Officers  
Southeastern Museums Conference  
TENN-SHARE  
Tennessee Association of Colleges for Teacher Education  
Tennessee Association of Collegiate Registrars and Admissions Officers  
Tennessee Association of Museums  
The Tennessee College Association  
Tennessee Conference of Graduate Schools  
Tennessee Educational Association of Veterans Program Administrators  
Tennessee Hospital Association  
Tennessee Independent Colleges and Universities Association  
Tennessee Osteopathic Medical Association  
Veterinary Information Network  
Virginia Association of Museums

## **MISSION AND PURPOSE OF THE UNIVERSITY**

Lincoln Memorial University is a values-based learning community dedicated to providing educational experiences in the liberal arts and professional studies. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

The University is committed to teaching, research, and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be able to communicate clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational and research opportunities available to students, Lincoln Memorial University seeks to advance life throughout the Appalachian region and beyond through teaching, research, and service.

*Revised July 2012; approved by Board of Trustees, November 13, 2012*

## **INSTITUTIONAL GOALS**

Lincoln Memorial University is a private, independent, non-sectarian University with a clearly defined mission that distinguishes it from other educational institutions. While the University cherishes its heritage and rich traditions, it recognizes that dynamic growth and change are required to meet the needs of today's students. The University has identified the following institutional goals, which are derived from its mission and reflect its vision for the future:

1. Make educational opportunities available to all persons without reference to social status. The University seeks to maximize enrollment by strengthening recruitment efforts and increasing student retention through the creation of an academic and social environment that facilitates success and rewards achievement.
2. Maintain fiscal integrity in all its activities, programs and operations through concerted efforts to continuously increase its endowment and financial standing.
3. Provide quality educational experiences that have their foundation in the liberal arts and professional studies, promote high personal standards and produce graduates with relevant career skills to compete in an ever-changing, increasingly global market.
4. Advance the Cumberland Gap and Appalachian region through community service programs in continuing education, leadership development, recreation and the fine and performing arts.
5. Serve as a critical educational, cultural, and recreational center for the area, and to develop and maintain facilities, which are safe, accessible, and conducive to the development of body, mind and spirit.
6. Attract and retain a diverse and highly qualified faculty and staff, committed to teaching, research and service.
7. Commit resources to support the teaching, research, and service role of the Institution.
8. Support faculty and staff development programs with priority for allocation of resources determined by institutional needs.
9. Increase technology for all educational sites. Specifically, the University seeks to continuously improve its computer and other technological resources for faculty, staff and students.
10. Develop and implement academic programs in response to anticipated or demonstrated educational need, and to continuously evaluate and improve the effectiveness of current programs.
11. Provide a caring and nurturing environment where students, faculty and staff with varied talents, experiences and aspirations come together to form a diverse community that encourages students to grow intellectually and personally to meet their academic and career goals.
12. Provide quality educational opportunities through selected degree programs for students who live or work a significant distance from the Lincoln Memorial University main campus, and for whom other options are not as accessible or satisfactory.

## **NURSING PROGRAM HISTORY**

In response to the University's mission, Nursing was established as a major in 1974 with the Associate of Science in Nursing (ASN) Degree. Because of the growing health care needs of the region, Nursing expanded the ASN program to extended sites and initiated the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program in 1987. The Caylor School of Nursing's mission "seeks to respond to the needs of nursing education and health care in the surrounding communities by preparing nurses at multiple levels." Therefore, the Master of Science in Nursing (MSN) degree was established in 2006 to offer nurses further education options and provide surrounding communities with advanced practice nurses to meet identified health care needs. In fall 2010, the BSN generic option commenced in response to state and community needs. Presently, the Caylor School of Nursing (CSON) offers MSN concentrations as a Family Nurse Practitioner, Nurse Anesthetist, and Family Psychiatric & Mental Health Nurse Practitioner. For further information on the school's MSN program, please contact the Graduate Program Chair, Dr. Linda Garrett ([linda.garrett@lmunet.edu](mailto:linda.garrett@lmunet.edu)).

### **NURSING PROGRAM ACCREDITATION/APPROVALS**

Nursing program accreditation has been granted by the Accreditation Commission for Education in Nursing (ACEN) formerly known as National League for Nursing Accrediting Commission (NLNAC). The Associate of Science in Nursing (ASN) and the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) programs at LMU are fully accredited by ACEN. The Master of Science in Nursing (MSN) degree program has received accreditation from ACEN. Additionally, the Nurse Anesthesia concentration has been accredited by the Council on Accreditation (COA) of Nurse Anesthesia Educational Programs. Contact the ACEN at 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326 or call 404-975-5000 for questions about the accreditation of Lincoln Memorial University. Contact the COA at 222 S. Prospect Avenue, Park Ridge, IL 60068 or call 847-655-1160 for questions about the accreditation of Lincoln Memorial University.

The undergraduate programs and the MSN program are fully approved by the Tennessee Board of Nursing.

The ASN program offered at the Corbin, Kentucky, extended site has been approved by the Kentucky Board of Nursing.

There is an Advisory Board for the MSN program that includes Advanced Practice Nurses (APNs), community members, an anesthesiologist, service agencies, and employers of APNs.

**LINCOLN MEMORIAL UNIVERSITY**  
**MSN Academic Calendar 2013-2014**  
**Official University Holidays** (Offices closed/no classes):  
**2013:** September 2; November 28-29; December 25-31;  
**2014:** January 1; April 18; May 26 and July 4.

**Fall Semester 2013**

Final Registration before classes begin .....	August 16
New Student Survival Weekend .....	August 17
Matriculation Ceremony (11a.m.) .....	August 17
Residence halls open (8a.m.) .....	August 18
Classes begin .....	August 19
Last day to complete registration/add classes .....	August 28
Labor Day (no classes, residence halls remain open) .....	September 2
Convocation (9:30 a.m. in session classes & resident students) .....	September 17
<b>Last day to drop course without “WD”</b> .....	September 17
Homecoming (classes held as scheduled) .....	October 10-12
Mid-term .....	October 14-18
Fall Break .....	October 21-22
<b>Last day to drop course without “F”</b> .....	October 25
Early registration begins .....	October 28
Thanksgiving holiday (no classes) .....	November 28-29
Residence halls open (1 p.m.) .....	December 1
Classes end .....	December 6
Final exams .....	December 9-13
Commencement (11 a.m.) .....	December 14
Residence halls close (2 p.m.) .....	December 14

**Spring Semester 2014**

Final Registration before classes begin .....	January 3
Residence halls open (8a.m.) .....	January 5
Classes begin .....	January 6
Last day to complete registration/add classes .....	January 15
Martin Luther King Day (no classes) .....	January 20
<b>Last day to drop course without “WD”</b> .....	February 4
Lincoln Day/Founders Day (special activities) .....	February 12
Convocation (9:30 a.m. in session classes & resident students) .....	February 18
Mid-term .....	February 24-28
<b>Last day to drop course without “F”</b> .....	March 14
Early registration begins .....	March 17
Residence halls close (5 p.m.) .....	March 21
Spring break (no classes) .....	March 24-28
Residence halls open (1 p.m.) .....	March 30
Classes end .....	April 25
Final exams .....	April 28 -May 2
Commencement (11 a.m.) .....	May 3
Residence halls close (2 p.m.) .....	May 3

<b>Summer Term 2014</b> .....	<b>May 5 – August 1</b>
Memorial Day (no classes) .....	May 26
Independence Day (no classes) .....	July 4

During the 13-week summer term, classes may meet 3 weeks, 4 weeks,  
etc., as long as the required number of contact hours is met.

## ACADEMIC INFORMATION

The Caylor School of Nursing at LMU offers the advanced practice nurse (APN) master's concentrations of Family Nurse Practitioner (FNP), Nurse Anesthesia (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP). Students who successfully complete the graduate nursing program will receive the Master of Science in Nursing (MSN) degree. Family Nurse Practitioner students will meet the eligibility criteria for both the American Nurses Credentialing Center (ANCC) and the American Academy of Nurse Practitioners (AANP) certification examinations. The Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) students will meet the eligibility criteria for the American Nurses Credentialing Center (ANCC). Nurse Anesthesia students will meet the eligibility criteria for the Council on Certification of Nurse Anesthetists National Certification Exam.

Upon admission to the MSN program, a faculty advisor is assigned to the student to help advise the student. However, the ultimate responsibility for meeting deadlines, knowing graduate program and individual state/agency requirements, rests with the student. It is particularly important that if, upon graduation, the student intends to re-locate and practice in a state other than Tennessee, Kentucky, or Virginia the student become familiar with the requirements for advanced practice in that state.

### Official Academic Records

The Office of the Registrar houses official academic records. The student's permanent academic record may contain the following:

1. Name
2. Social Security number (partial number since 1980) or numeric identifier
3. Chronological summary of Lincoln Memorial University coursework and final grades
4. Transfer credits, special credits (SC), and credits by examination (CE)
5. Degree earned
6. Date(s) degree requirements completed and degree conferred

Instructors report final grades to the Registrar at the end of the course. Students receive their grades electronically through WebAdvisor. Any student wishing to receive a printed copy of his/her grades must submit a written request to the Office of the Registrar before the week of final exams.

To receive due consideration, any challenge regarding the accuracy of a student's academic record must be submitted in writing by that student to the Office of the Registrar within one year of the term in question.

The student may obtain or have forwarded to designated parties copies of his/her academic transcript by submitting a written request to the Office of the Registrar. The University cannot transmit any transcripts electronically. The cost of each transcript is \$4.00. The student's account with the Student Account Office must be paid in full and Perkins student loans must be in a current non-defaulted status prior to the release of any official grades, academic transcripts, or access to WebAdvisor.

### Change of Name or Address

It is extremely important that if students change their name, residence, or mailing address, they immediately notify the Registrar's Office and the Caylor School of Nursing (CSON) office of the change. Any communication from the University which is mailed to the address on file with the Registrar's Office and/or the CSON will be considered to have been properly delivered. Former students should notify the CSON and the University of address changes in order to receive mailings from the university.

### Residency Requirement

There is no residency requirement. Tuition and fees are the same for in-state and out-of-state students.

### Applicable Catalog

The student must meet the requirements of the LMU Caylor School of Nursing *Graduate Catalog* in effect at the time of entry into the program and any applicable *Lincoln Memorial University Catalog* requirements in place at the time of entry into the program. In no case will a student be permitted to meet the requirements of a catalog in effect prior to initial graduate program enrollment.

### Graduate Degree Time Restriction/Limitations

All requirements for graduate degrees must be completed in no less than one (1) year and within seven (7) years of initial graduate enrollment. Any exception to this requires approval of the Dean of the Caylor School of Nursing.

### Family Educational Rights and Privacy Act (FERPA)

The University complies with the provisions of the *Family Educational Rights and Privacy Act, 1974*, as amended. This law maintains that the institution will provide for the confidentiality of student education records.

No one outside the institution shall have access to, nor will LMU disclose any information from, students' education records without the written consent of students except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing students financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

At its discretion LMU may provide directory information in accordance with the provision of the Act to include: student name, address, telephone number, major field of study, dates of attendance, degrees and awards received, the most recent previous

educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Currently enrolled students may withhold disclosure in writing to the attention of the Registrar.

Students may not inspect and review financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement; honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case LMU will permit access only to that part of the record which pertains to the inquiring student.

Lincoln Memorial University maintains a list of all persons except other college officials who have received a copy of the student's education record. A copy of the University policy on the release of education records is on file in the President's Office and the Registrar's Office.

### **Early Registration and Late Registration**

Please refer to the policy in the current *Lincoln Memorial University Catalog*.

### **Change of Schedule (Add/Drop Courses)**

Occasionally the student may determine after the first or second class meeting that he/she needs or wishes to change his/her schedule by adding and/or dropping one or more classes. If a student in the MSN program must drop or add a course, it is important that he/she consult with their faculty advisor to work out a new plan of progression. Such changes can be made only by using the official *Change of Schedule* form and fully processing the change through the Registrar's Office and Finance Office

The student may add courses on a space available basis to her/his schedule through "the last day to complete registration" as announced in the Academic Calendar, and beginning at that date there is a \$15 per course fee for adding or dropping courses.

Based on the Academic Calendar there are important deadlines which affect the grade or notation that will appear on the student's academic transcript. Students should refer to the Academic Calendar for deadline dates.

Please note the following withdrawal notations:

1. **Last day to drop without "WD"**: If the course is dropped before that date, the course will not appear on the transcript. If the course is dropped after that date, the course will appear on the transcript with a notation of WD (for "Withdrew").
2. **Last day to drop without "F"**: If the course is dropped after that date, the course will appear on the transcript with the grade of "F".

These deadline dates and the refund schedule will be determined by the Finance Office. Refund schedules pertaining to summer and mini-term are adjusted to the varying lengths of the terms.

### **Withdrawal from the University**

"Withdrawal from the University" refers to the process which the student withdraws from ALL classes, from the residence hall (if applicable), and from any current student relationship with the University. The student initiates this process by obtaining a *Withdrawal Form* in the Office of the Registrar or from the Registrar's home page. The student must fill out the form and obtain the required signatures

The student then contacts the Dean's Office at the Caylor School of Nursing. The form requires several administrative signatures: Dean of the Caylor School of Nursing, Advisor, Office of the Registrar, Finance Office, Financial Aid (if applicable), and the Bursar.

The student must return his/her student identification card, meal care (if applicable) and parking sticker to the Office of Student Services when withdrawing from the University.

Courses for which the student is registered will appear on the transcript with a notation of 'WD'. The official date of withdrawal will appear with the courses. The notation of WD does not calculate into the GPA.

Any student who ceases attending classes (in effect, leaves the University) prior to the end of the semester or summer term without completing official withdrawal from the University automatically receives the grade of "F" for the course(s), so noted on the student's academic transcript.

Withdrawal from the University does not affect the cumulative GPA of the student if processed by the close of "Last day to drop without F," as announced in the Academic Calendar. The financial status of the student is affected by withdrawal from the University.

**Any withdrawing student who has received a student loan must have an exit interview with a Financial Aid Counselor.**

### **Academic Integrity**

It is the aim of the faculty of LMU to foster a spirit of complete honesty and a high standard of academic integrity. The attempt of any student to present work as his/her own that he/she has not honestly performed is regarded by the faculty and administration as a very serious offense and renders the offender liable to severe consequences and possible suspension. See the current *LMU Student Handbook On-Line* for additional information on cheating and plagiarism. The CSON policy on academic integrity, cheating and plagiarism is found in the current *LMU CSON Graduate Student Handbook*.

### **Transfer of Credit**

No credit may be transferred in to the Nurse Anesthesia concentration. Up to six (6) hours may be transferred in to the Family Nurse Practitioner (FNP) and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) concentrations from accredited institutions offering the graduate nursing degree.

Transferred courses must have been taken for graduate credit and must not have been applied towards a previous degree. All transferred course work must carry a grade of "B" or higher. Advanced pharmacology and advanced health assessment must be taken

in the semester immediately prior to beginning the initial clinical practicum in the concentration. *No credit will be given for advanced pharmacology and advanced health assessment taken at another institution.* No credit will be given for an advanced pathophysiology course that is greater than two (2) years old at the time of admission. No credit for other graduate nursing courses earned more than five (5) years ago can be transferred.

If the student proposes to replace a required nursing course with transferred credit, the student must submit a course syllabus and provide transcript evidence of having attained a grade of “B” or higher in the course. Course equivalency will be evaluated by the faculty currently teaching the LMU version of the course. The designated faculty will make a recommendation to the Graduate Program Chair regarding substitution. All transfer credit into the MSN program must be approved by both the Graduate Program Chair and the Dean of the Caylor School of Nursing.

## UNIVERSITY SERVICES AND RESOURCES

### **The Abraham Lincoln Museum**

Located at the front of campus, The Abraham Lincoln Museum contains one of the largest Civil War and Lincoln collections in the world. Hours are 9 a.m. to 4 p.m. Monday - Friday, 11 a.m. to 4 p.m. on Saturday, and 1 p.m. to 4 p.m. on Sunday. LMU students are admitted free with ID card. Guest passes are available for family members of current LMU students.

Groups are welcome and are asked to notify the museum in advance of their visit. Group rates are available with advance reservations. A gift shop, containing items of interest to students and visitors, is also housed within the museum. Visit the Museum website for upcoming events and additional information.

### **Tagge Center for Academic Excellence**

The Tagge Center for Academic Excellence is a service of LMU providing a variety of free assistance to meet student and faculty needs. These services include peer tutoring; lecture note-taking assistance; computer and printer availability; writing assistance; vocabulary development; and training in test preparation and test-taking. To receive assistance or to schedule an appointment, the student should phone campus extension 6310 or visit the Tagge Center for Academic Excellence. A staff member or peer tutor will work to meet the student’s individual needs. The Tagge Center for Academic Excellence is located on the second floor of the Student Center.

### **Student Support Services Program**

The Student Support Services program is a federally funded program to assist the student seeking academic help due to weak educational background or current academic difficulty. The program offers services in the areas of academic and financial advisement, career planning, personal growth, tutoring and mentoring.

Following feral guidelines, students interested in participating in the Student Support Services Program must apply for acceptance; the accepted student may utilize all services free of charge. Applications are available in the student Support Services office, located on the second floor of the Student Center.

### **Student Health Insurance**

All MSN students must participate in the LMU-DCOM health insurance plans. Students requesting a waiver of this requirement must submit adequate documentation supporting the fact that they are covered by equivalent or better insurance. At minimum, students will be required to submit a summary of benefits and proof of coverage including both the beginning and ending date of the coverage. In determining equivalent coverage, the following things will be reviewed: deductibles; out of pocket limits; life time maximum; office visit co-pay; specific coverage; exclusions; and network access. Do not assume you have equivalent coverage. It must be approved by our insurance committee.

### **Academic Advisement**

Each student is assigned an academic advisor according to his/her MSN concentration of study. The academic advisor assists the student in selecting appropriate courses for each academic semester. The student bears ultimate responsibility for effective planning, progression and completion of all requirements for the chosen degree. but the academic advisor can give valuable direction and encouragement. The student and the academic advisor are responsible for making sure that the student has completed all the nursing coursework to sit for the MSN Comprehensive Exam.

### **Organizations**

Lincoln Memorial University encourages participation in campus organizations. For information concerning membership or meeting times of the many LMU organizations, contact the Office of Student Services. If your needs are not met by the existing organizations you may form your own organization under guidelines provided by the Office of Student Services.

### **Library Services**

The Carnegie-Vincent Library maintains a website that provides students with resource descriptions, search instructions, policies governing the delivery of books/journals, subject resource guides, electronic resources, electronic reference assistance, tutorials on library resources, contact information for the library and librarians, and web-based acquisition and interlibrary forms to submit. The

library has created a self-paced, web-based tutorial to introduce nursing students, staff, and faculty to important research concepts and how to use electronic nursing resources. It can be accessed at <http://www.lmunet.edu/library/tutorialnursing/index.html>. The Carnegie-Vincent Library website can be found at <http://www.lmunet.edu/library>. The Lon and Elizabeth Parr Reed Medical and Allied Health Library, which is housed within the Carnegie-Vincent Library, maintains a website that provides students with access to the medical and allied health electronic resources and interactive websites that enhance learning; the website can be found at <http://www.lmunet.edu/medlib>. Additional information on library resources can be found in the *LMU CSON MSN Graduate Nursing Student Handbook*.

**Computer Services/Resources** (See the current *Lincoln Memorial University Student Handbook On-Line* for additional information)

**Student Computer Accounts –Email/University Computers/WedAdvisor**

Students will have at least two user accounts that they are responsible for during their tenure at Lincoln Memorial University (LMU): email and WebAdvisor. Both accounts use the syntax first name, last name (e.g. susan.jones) and start out with the password as your 6 digit birthday (MMDDYY). These are separate accounts and changing the password on one account does not automatically change the password on the other.

It is student's responsibility to ensure that your LMU passwords remain confidential. LMU does not accept responsibility for any password related breach of security. The student has the option to decline the assignment of a user name and password to access any accounts at LMU and may do so by contacting Information Services.

**Email:** This account is used to login to the computers attached to the LMU network infrastructure (including computers that are located at extended campuses). This user account is also used to check email using LMU's web based email. This is the student's University Email account.

**WebAdvisor:** This user account is used to login to LMU's web-based portal to the administrative system, "WebAdvisor". This account allows students to check grades and financial information. Students are encouraged to obtain their class schedules, financial information, and grades via WebAdvisor. Final grades are no longer mailed and will not be given out over the telephone. Each student is assigned a unique username and temporary password (which must be changed upon first log-in to WebAdvisor). To find or verify your username, choose "What's My User ID?" from the WebAdvisor main page and follow the prompts.

The student's account with the Finance Office must be paid in full and Perkins student loans must be in a current non-defaulted status in order for the student to gain access to WebAdvisor.

**University Internet:** Internet access is available in all residence halls on campus.

**Personal Computer Repair:** LMU does not provide personal computer repair services.

**Extended Sites**

In addition to the main Harrogate campus LMU operates a number of extended learning sites to meet the needs of the population of its service area. LMU operates extended learning sites in communities where clusters of students and potential students have demonstrated need and support. For Caylor School of Nursing master's students the extended sites are at the following locations:

Cedar Bluff  
421 Park 40 North Blvd.  
Knoxville, TN 37923  
865-531-4100  
(FPMHNP & FNP)

Kingsport, TN—Center for Higher Education  
300 West Market Street  
Kingsport, TN 37660-4222  
(FNP)

**Financial Aid: Policies and Procedures**

Lincoln Memorial University recognizes the problem of constantly increasing educational costs and thus offers a substantial program of financial aid to help students pay for their education. The University makes every effort to ensure that qualified students are not denied the opportunity to attend LMU due to their limited financial resources. Each applicant for financial aid must submit a Free Application for Federal Student Aid (FAFSA). After the student submits the necessary application forms, the Financial Aid Office will determine the student's eligibility for financial assistance.

## **Financial Aid Services**

The University offers a variety of grant, loan, and work programs to its students. The grant programs include the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Tennessee Student Assistance Award, and various institutional scholarships. Educational loans are available to students through the Federal Perkins, Stafford, and PLUS loan programs. Information on these programs may be obtained from the Financial Aid Office. Master's students should check with the Financial Aid Office for programs for which they may be eligible.

The student is responsible for maintaining his/her correct address with the Financial Aid Office. Information on Financial Aid Programs is also located in current the *LMU Student Handbook On-Line*. The following information reflects information in this handbook and additional information specific to the MSN program.

## **Financial Aid Awards**

A student's eligibility for need-based financial aid is determined from the information provided on the Free Application for Federal Student Aid (FAFSA). It is the student's responsibility to complete and submit all necessary application materials by the priority deadline of April 1. Students are required to reapply for financial aid each academic year. Renewal of financial aid awards is based on the individual student's demonstrated financial need, availability of funds and maintenance of satisfactory academic progress.

April 1 is the priority deadline to apply for financial aid. Feel free to contact the Financial Aid Office should you have any questions about the aid application process or the types of financial aid available at Lincoln Memorial University.

### **Satisfactory Academic Progress (SAP) for Financial Aid – Graduate Nursing Programs**

Federal regulations require that all students who receive federal financial aid make progress toward a degree. All colleges must have policies that ensure students are making this progress both qualitatively and quantitatively. At LMU, we have established the following Satisfactory Academic Progress (SAP) Policy that will be reviewed each semester, including the summer term.

#### Quantitative

Students can attempt a maximum of 64 credit hours in pursuit of their 43 credit hour FNP degree if they are in good standing with the Caylor School of Nursing (CSON). Students can attempt a maximum of 121 credit hours in pursuit of their 81 credit hour NA degree if they are in good standing with the CSON. Students can attempt a maximum of 66 credit hours in pursuit of their 44 credit hour FPMNP degree if they are in good standing with the CSON. If a student fails an MSN NURS course they are no longer in good academic standing with the CSON and will be dismissed from the program. All students who receive federal student aid must earn credits in 67% of the cumulative hours they attempt (rounded to the nearest whole number). For example, a student who attempts 6 hours in fall and 9 hours in spring must earn 10 hours of credit for that academic year. Failing a class or withdrawing from a class, whether passing or failing, can affect SAP. Additionally, all transfer courses accepted toward academic program at LMU count both as attempted and earned hours. Incompletes will not count against attempted hours until a grade is recorded or the student is withdrawn from the class or classes.

#### Qualitative

Students must also earn a certain cumulative Grade Point Average (GPA) determined by their Academic program to maintain financial aid SAP. In the LMU Graduate Nursing programs, a student must maintain a minimum of a B average in all of their coursework.

#### Evaluation

After each semester, a review will be made of all enrolled students to determine if they meet this policy. If the student fails to meet SAP after one semester, they will be automatically placed on "Financial Aid Warning". If a student is placed on Financial Aid Warning, the student will be eligible to receive aid for one semester. At the end of the warning semester, the student will be evaluated again. If they regain SAP, there is no further action, and they remain eligible for financial aid. For those students who fail to regain SAP, they will be placed in "SAP Suspension" and be ineligible to receive financial aid. This policy has no bearing on the Academic Probation and/or Suspension policies; this only relates to financial aid programs.

#### Appeals

Students who are in SAP Suspension may appeal this decision to the LMU Financial Aid Appeals Committee. The appeal must be made in writing and explain why they failed to make SAP and what has changed that will allow them to make SAP at the next evaluation. This letter should be sent to the Director of Student Financial Aid, 6965 Cumberland Gap Parkway, Harrogate, TN 37752. The committee will review the appeal along with an academic recommendation from the School of Nursing to decide if the student will be able to meet SAP standards by the next evaluation or if a plan can be developed to ensure that the student will be able to meet SAP standards by a specific point in the future. If the committee does not approve the appeal, the student may take classes at their own expense to try to regain SAP. If the appeal is approved, they will be placed in "Financial Aid Probation" for one semester. At the end of the next semester the student must be making SAP or successfully following a plan designed by the Academic Dean (or designee) of the School of Nursing

### Notification

All Financial Aid SAP notifications will be sent in two ways: a letter will be sent to the student at the home address and an email will be sent to the LMU email address.

### **Withdrawal from the University and Financial Aid**

Any student who is withdrawing from the university and has received financial aid must make an appointment with the financial Aid office.

## **GRADUATE ASSISTANTSHIPS AND TRAINEESHIPS**

Depending upon the availability of external and intramural funding, graduate nursing may have graduate teaching assistantships, graduate research assistantships or traineeships available. Please consult the assigned faculty advisor for details on availability, requirements, applications, and deadlines.

### **Application Process**

Graduate assistants must be currently enrolled. Graduate students wishing to apply for assistantship should contact the Graduate Program Chair, for information about program availability, applications, and deadlines. If federal funding is received by LMU for traineeships, the amounts of individual awards will be contingent upon the amount of federal funding, the number of eligible graduate students, and any program criteria. Receiving funds in one year does not necessarily mean that funds will be approved in subsequent years. Students must be in good academic standing to receive these funds. Full-time students and students who commit to providing primary care services to underserved areas and/or to minority populations after graduation will receive priority for traineeships. Traineeship recipients must agree to submit data regarding professional activities following graduation to LMU for three years. Federal traineeships do not require a work assignment.

### **Graduate Assistantships**

Programs of graduate study are designed to transform the individual from student to knowledgeable practitioner or professional scholar. A well-designed graduate assistantship can provide experiences which complement the student's program of study. While assistantships provide financial support to graduate student recipients, the primary goal of an assistantship is to facilitate progress toward the graduate degree.

To retain a graduate assistantship, the student is expected to perform well academically. Recipients of assistantships should meet with the supervising faculty person to develop a clear contract outlining the work to be done and identifying any need for in-service training. Thereafter, there should be regularly scheduled meetings to mentor and counsel the student and to evaluate the student's work. The graduate assistant is expected to meet the obligations of the assignment. The graduate assistant receives financial support for graduate study by contributing to the mission of the university. The totality of responsibility may be greater than that required of other students, but the opportunities for professional development also are greater for the graduate assistant.

### **Traineeships**

Federally-funded traineeships are designed to help fund advanced nursing practice training in order to improve access to healthcare services for underserved populations. Individual funding is awarded based upon the intent of the student to serve in high priority areas. While there is no penalty if the student does not ultimately accept a position in an underserved area upon graduation, priority for future funding of a program is somewhat dependent upon the program's track record of having produced traineeship graduates who accept employment in underserved areas. Graduate students who receive a federally funded traineeship must be in the last two semesters of their training program and be willing to provide LMU with employment information for three years after graduation. Federal traineeships do not require a work assignment during graduate school.

### **Definitions and Tax Consequences**

An assistantship is a financial award, in the form of tuition waiver, to a graduate student for part-time work while pursuing a degree. Graduate assistants are appointed to perform various duties. Most commonly the duties relate to research and teaching support activities. According to the IRS regulations, graduate assistantship awards are considered taxable income. Traineeships are federally funded awards designed to support the final semesters of advanced practice education for students who intend to work with underserved populations. Support through the federal traineeship program is limited to the last two semesters of preparation as an advanced practice nurse. Students must be United States citizens or have permanent residency status to be eligible for federally-funded nurse traineeships. Since the traineeship is not awarded in payment for your services, the award may not be taxable. According to the IRS, a traineeship is not taxable if the participant is a degree candidate at an institution which maintains a regular faculty and curriculum and normally has enrolled students and the funds are used to pay for tuition, fees, or required books, supplies, and equipment. For further information, the IRS website directs recipients of assistantships, scholarships, and traineeships to Publication 970 for use in preparing returns.

## UNIVERSITY POLICIES

### **Inclement Weather Policy**

The main sources of information regarding cancellation/delay of classes due to weather-related emergencies are on the LMU Website, Pathway, and dialing 1-866-325-8570 (Press 6 for weather-related messages and then respond to the appropriate prompt). Every effort will be made to have morning or daytime cancellation/delay notices posted by 6am and notices for evening classes (those beginning 6pm or later) posted by 4:30pm.

Extended learning sites utilizing local school facilities are closed when those facilities close due to weather conditions.

### **Students with Disabilities Policy**

LMU does not discriminate, for purposes of admission to LMU or access to and treatment in LMU's programs or activities, on the basis of disability. Every effort is made to accommodate the needs of the students with disabilities attending LMU. As buildings on the LMU campuses are remodeled, care is taken to assure that persons with disabilities have sufficient access to those buildings. LMU will also provide reasonable accommodations to students with properly documented disabilities. If a student with a disability has any issue or question about his/her disability, the *Americans with Disabilities Act* (ADA) or Section 504 of the *Rehabilitation Act of 1973* (Section 504) he/she should contact the ADA Coordinator in the Office of Student Services (Student Center, Room 319, 423-869-6251). That contact information is also listed on the class syllabus for every LMU class. In addition, students with learning disabilities should become familiar with the services of the Tagge Center for Academic Excellence and Student Support Services, both located in the Student Center on the LMU Harrogate Campus.

For further information on requesting accommodations, documentation guidelines, recommendations for accommodations, the process for receiving reasonable accommodations, and grievance procedure refer to the current *LMU Student Handbook* or contact the Director of Counseling/ADA Coordinator:

Donna Treece, EdS, MEd, LPCC, NCC  
423-869-6251 or 1-800-325-0900, ext. 6251

### **Sexual and Other Discriminatory Harassment**

LMU is committed to maintaining study and work environments that are free from discriminatory harassment based on sex, race, color, national origin, religion, pregnancy, age, military status, disability or any other protected discriminatory factor. Sexual or other discriminatory harassment of its students is strictly prohibited, whether by non-employees (such as contactors or vendors), other students, or by its employees, and LMU will take immediate and appropriate action to prevent and to correct behavior that violates this policy. Likewise, students are strictly prohibited from engaging in harassing behavior directly at LMU's employees, its visitors, vendors, and contractors. All students must comply with this policy and take appropriate measures to create an atmosphere free of harassment and discrimination. Appropriate disciplinary action, up to and including, as appropriate, suspension, expulsion, and termination from employment or being banned from LMU properties, will be taken against individuals who violate this policy.

Specific information on Sexual Harassment, Other Discriminatory Harassment, Complaint and Reporting Procedure, Sex Offense Prevention Programs and Procedures (including Education and Information, Reporting Offenses, & Procedures) can be found in the current *Lincoln Memorial University Student Handbook On-Line* under the heading "Sexual and Discriminatory Harassment".

### **LMU Student Email Policy**

Electronic mail (email), like postal mail, is an official mechanism for administrators, faculty, staff and students to communicate with each other. The University expects that email communications will be received and read in a timely manner. Students are expected to check email on a frequent and regular basis in order to stay current with University related communications, recognizing that certain communications may be time-critical. If a student receives an official e-mail from a University faculty member, administrator, or staff member and does not read that e-mail any subsequent repercussions cannot be excused by "unread e-mail messages."

Inappropriate emails, some examples of which are described below, are prohibited. Anyone receiving such an email should immediately contact the University Helpdesk.

Material that is fraudulent, harassing, profane, obscene, intimidating, defamatory, or otherwise unlawful or inappropriate may not be sent by email or other form of electronic communications. If a student engages in this type of behavior it will be considered an violation of the policy and will result in disciplinary action. Examples of inappropriate uses of e-mail are as follows:

- Sending bulk e-mails which do not relate to University Business or Student activities. Bulk e-mails which mention names and individuals in a derogatory manner are unprofessional and could be considered slanderous.
- The creation and exchange of messages which are harassing, obscene or threatening.
- The unauthorized exchange of proprietary information or any other privileged, confidential sensitive information.
- The creation and exchange of information in violation of any laws, including copyright laws, or University policies.
- The knowing transmission of a message containing a computer virus.
- The misrepresentation of the identity of the sender of an e-mail.
- The use or attempt to use the accounts of others without their permission.

Every student is issued an email account. Some faculty members require submission of homework assignments via email. Students may choose to access their email on the University computer systems, from their resident hall rooms on their personal

computers or from home on their personal computers. LMU supports a web based email client that can be accessed from any computer that has access to the Internet. The syntax for LMU student email addresses is [firstname.lastname@lmunet.edu](mailto:firstname.lastname@lmunet.edu).

- In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. randall.johnson1@lmunet.edu). Students can access the web based client from LMU's website under the section Current Students & Faculty or using <http://www.lmunet.edu/exchange>. We encourage our students to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses. The computers (both desktops and laptops) located in the Library are dedicated for student use, to complete homework assignments and check their email. Additional computer workstations are available in smaller computer labs in the Student Center, Avery Hall, the new Business Education Building, and Farr Hall on the Harrogate Campus. University owned computer labs are also available for students who take classes at any of our extended campus sites in Corbin, Kentucky, Knoxville and Maryville, Tennessee.

### **Smoke-Free Campus Policy**

All LMU buildings are smoke-free. Smoking is prohibited in all campus buildings for health and safety reasons. Residence hall rooms contain sensitive smoke detectors, and consequently, smoking will trigger smoke detector alarms. Fines of up \$250.00 may be imposed on any persons tampering with detectors. Smoking is allowed only outside of LMU facilities. MSN students must follow the smoking policies of the agencies at which they have clinical placements.

### **Alcohol and Drug Policy**

In compliance with Section 1213 of the Higher Education Act of 1965, as added by Section 22 of the Drug Free Schools and Communities Amendments of 1989 (Public Law 101-226), LMU offers a drug prevention program through the Office of Counseling and Lifestyle Management within the Office of Student Services. The program emphasizes the University's policy on illicit drugs and alcohol, legal and University sanctions for illicit use, and a description of health risks associated with the use of illicit drugs and alcohol, counseling and treatment available to the campus community. For additional information refer to current *LMU Student Handbook On-line*. LMU policy further addresses rules of conduct, disciplinary action, educational programming, and counseling, treatment, and rehabilitation.

For additional specific Caylor School of Nursing Alcohol and Drug Policy refer to the current *LMU CSON Graduate Nursing Student Handbook* "Caylor School of Nursing Drug and Alcohol Policy".

### **Criminal Background Checks**

If a student is assigned for clinical experience/practicum at a clinical affiliate, other affiliate agency, organization, or school requiring a criminal background check, the student will be required to provide the requested information. If the agency denies the student's acceptance into the facility, the student will not be able to complete the clinical/practicum/field experience and will be withdrawn from the program.

In certain situations, investigative background reports are ongoing and may be conducted at any time. Access to the program may be denied at any time by the agency or Lincoln Memorial University.

Students are responsible for the cost of obtaining the necessary criminal background checks.

## **GRADUATE TUITION INFORMATION**

### **General Information.**

1. Correspondence address: **INCLUDE YOUR STUDENT ID NUMBER WITH YOUR INQUIRY**  
ATTN: Jill Neeley, Director of Student Accounts  
Lincoln Memorial University, Finance Office  
6965 Cumberland Gap Pkwy., Box 2003  
Harrogate, TN 37752-2003  
(423)869-6282, 1-800-325-0900, ext. 6282  
[jill.neeley@lmunet.edu](mailto:jill.neeley@lmunet.edu)
2. When enrolling in the payment plan the enrollment fee is due at Registration, with the next payment due on the 15<sup>th</sup> of each month and thereafter according to which plan is chosen. The remaining payments will be billed monthly and may be drafted from your bank account (upon request), credit card, by cash or by mailing a check.
3. The full graduate program amount is not charged immediately to your account. Tuition is charged to your account **ONLY** as you register for classes.
4. Statements for students on the payment plan are provided for verification of payment and historical purposes only. The account balance will not reflect your total balance since tuition is charged only as you register for classes.
5. The student must be current with payments to receive grades or be eligible for registration. A student must have a zero balance to receive a transcript or be eligible for commencement.

6. Current credit/refund schedules apply to any student withdrawing from the University or ceasing to attend classes. You may lose a portion or all of your tuition payment if dropping a class or withdrawing. If you choose to withdraw please submit a *Withdrawal Form* to the Registrar's Office as soon as possible, complete the withdrawal process and meet the deadlines.
7. Students selecting a Stafford loan should contact the Financial Aid Office for further information at [finaid@lmunet.edu](mailto:finaid@lmunet.edu). Remember, your program MAY REQUIRE YOU TO APPLY SEPARATELY for the summer term if additional funds are needed and are not already listed on the LMU award letter. Please be sure to complete all necessary steps for your Stafford loan including completing entrance counseling, and signing a Master Promissory Note at [www.studentloans.gov](http://www.studentloans.gov). Your loan funds will not come in until all these steps are completed.
8. A 1098-T tax form will be forwarded with tuition costs only indicated for the terms attended during the calendar year. Contact your tax advisor regarding tax deductions.
9. If two consecutive payments are missed with Tuition Management Systems they will cancel your payment plan at which time your account balance will come due in full; if the balance is not paid immediately you may be administratively withdrawn from the semester.
10. If a payment with Tuition Management Systems is late your account with them will be charged \$40 per month.
11. Please be sure to check your LMU email account frequently as this is our primary form of communication to you regarding all student account information. If you have problems with your LMU email account contact the IS Help Desk at 423-869-7411.

**Tuition and Fees**

The tuition cost to attend Lincoln Memorial University is substantially below the national average. The amounts included in the cost of each semester's registration are placed on the student's account in the Finance Office. Interest charges are added to unpaid balances at the end of each month. All charges are subject to audit and verification. The University reserves the right to correct any error by appropriate additional charges or credits. Tuition and fees are adjusted annually. The following are effective Fall Semester 2013 for the Family Nurse Practitioner (FNP), Nurse Anesthetist (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP):

- FNP Tuition:** \$660 per hour, plus \$450 technology fee per semester
- NA Tuition:** \$8486 per semester, plus \$250 technology fee per semester
- FPMHNP Tuition:** \$660 per hour, plus \$450 technology fee per semester

**Additional fees:**

- Drop/Add Fee \$15 per course, not to exceed \$100
- Late Registration Fee \$100
- Directed/Independent Study Fee \$25 per class plus course tuition
- Graduation Fee \$100
- Comprehensive Fee \$30 per year
- Student Health Insurance MSN students are responsible for maintaining health insurance throughout the program.

There is no out-of-state tuition differential. Failure to pay tuition and fees may lead to professional collection agency efforts to enforce payment. In such cases the student is responsible for all collection costs and expenses incurred by the University, including reasonable attorney fees.

**Tuition Payment Plans**

Lincoln Memorial University provides a tuition payment option to degree-seeking graduate students completing a Master's degree for fall and spring semester. Please check with the Cashier's Office for information on tuition payment plans.

**Refund Policies**

In the event a student drops one or more classes, withdraws, or is administratively dismissed from the University for disciplinary or for financial reasons after registration is completed and prior to the end of a semester of enrollment, the student's eligibility for a refund of appropriate institutional tuition, room and board charges will be prorated as allowed.

A student must complete a *Change of Schedule* form (obtained from the Registrar's Office) for dropping one or more classes. Any situation in which all classes are dropped is considered to be a withdrawal from the University. Should the student fail to complete this process, all semester charges will become immediately due and payable (refer to "Withdrawal from the University").

Specific dates affecting the schedule of refunds appear on the Registration Policies page of the electronic class schedule, WebAdvisor, which is available on the LMU web site by selecting the Current Students and Faculty link; and/or the Office of Student Services, the Office of Registrar and the Office of Finance. Applicable institutional charges for fall and spring semesters are generally refunded according to the following schedule:

- Through the first official day of classes..... 100%
- After the first official day of classes and during the first week of the semester .... 90%
- During the second week of the semester..... 75%
- During the third week of the semester ..... 50%
- During the fourth week of the semester ..... 25%
- After the fourth week of the semester..... 0%
- No refund of institutional charges will be made after the fourth week of the semester.

For additional information please LMU refund policies found in the current *Lincoln Memorial University Catalog* under the heading of “Admissions, Expenses, and Financial Aid”. The financial status of the student is affected by withdrawal from the University.

### MSN PROGRAM

The MSN Program offers the Master of Science in Nursing (MSN) degree in the advanced practice nurse concentrations of Family Nurse Practitioner (FNP), Nurse Anesthesia (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP). Admission requirements and curriculum plans for the concentrations follow. The *LMU CSON Graduate Student Handbook* provides extensive information on each MSN concentration.

#### MSN PROGRAM OUTCOMES

The graduates of the Master of Science in Nursing (MSN) program will be able to:

1. Function as advanced practice nurses capable of providing comprehensive care to persons across the lifespan in various health care settings.
2. Utilize critical thinking and creative reasoning to guide culturally competent advanced practice nursing care.
3. Synthesize theoretical and scientific knowledge for application in advanced practice nursing roles.
4. Collaborate on scholarly/research activities and utilize this knowledge appropriately.
5. Analyze contemporary health care policies and systems in relationship to delivery of culturally competent health care to persons across the lifespan.
6. Assume leadership roles and consider cultural, ethical, legal, budgetary, managerial, and decision-making knowledge/principles in serving the needs of diverse persons, groups, and global societies.
7. Evaluates one’s professional self on an ongoing basis to maintain optimum functioning and continued growth as an advanced practice nurse.

#### MSN ADMISSION REQUIREMENTS

Admission requirements for Family Nurse Practitioner (FNP), Nurse Anesthesia (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) concentrations are provided in this catalog. See also the *LMU CSON Graduate Student Handbook* for details regarding additional requirements for admitted students including things such as health status forms, proof of health insurance, current immunizations, CPR certification, drug screens, and criminal background checks.

#### Family Nurse Practitioner Concentration

Admission requirements for the Family Nurse Practitioner concentration include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have a basic understanding of statistics and basic computer skills.
4. Competitive GRE scores on Verbal Reasoning, Quantitative Reasoning, and Analytical Writing are required.
5. Minimum of three recommendations from healthcare professionals who can rate the applicant’s potential. At least two must be from nursing professionals; one may be a professional in a related healthcare field.
6. A three-page letter to the Admissions Committee describing professional goals.
7. An unencumbered license to practice as a registered nurse in the state of Tennessee is required for enrollment; clinical practicum may necessitate licensure in neighboring states.
8. Medical profile including immunizations record and urine drug screen completed no more than 90 days prior to enrollment in the MSN program.
9. A criminal background check and drug screen will be completed prior to enrollment no more than 90 days prior to enrollment in the FNP concentration.
10. Proof of health insurance at all times when enrolled in the program.

Students dismissed from another advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to the LMU CSON Family Nurse Practitioner concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from their director stating that they are or withdrew in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.

### **Nurse Anesthesia Concentration**

Admission requirements for the MSN Nurse Anesthesia concentration were developed to meet the *Standards for Accreditation of Nurse Anesthesia Educational Programs*. Admission requirements include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have basic understanding of statistics and basic computer skills.
4. Competitive GRE scores on Verbal Reasoning, Quantitative Reasoning, and Analytical Writing are required.
5. Minimum of three recommendations including one from faculty of the candidate's baccalaureate nursing program or immediate supervisor in a critical care setting and one from another professional in a related healthcare field (examples may include: Clinical Nurse Specialist, RN, CRNA, Anesthesiologist, Surgeon, or Intensivist).
6. Two undergraduate chemistry courses, at least one of which has a laboratory component.
7. A statement of professional goals.
8. An unencumbered license to practice as a registered nurse in the state of Tennessee is required for enrollment; clinical practicum will require licensure in additional states including Kentucky, Georgia, and Virginia and any other states where students might obtain clinical experience.
9. A minimum of one year experience as a Registered Nurse in critical care.
10. The Nurse Anesthesia concentration is a full-time program. Students may only request full-time status.
11. Basic Life Support, Advanced Cardiac Life Support, and Pediatric Life Support must be current through December of the year in which the application is submitted.
12. Medical profile including immunizations record and urine drug screen completed no more than 90 days prior to enrollment in the Nurse Anesthesia concentration.
13. A criminal background check and drug screen will be completed prior to enrollment no more than 90 days prior to enrollment in the Nurse Anesthesia concentration.
14. Proof of health insurance at all times when enrolled in the program.

Students dismissed from a nurse anesthesia or other advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to LMU CSON Nurse Anesthesia Concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from their director stating that they are or withdrew when they were in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.

### **Family Psychiatric & Mental Health Nurse Practitioner Concentration**

Admission requirements for the Family Psychiatric & Mental Health Nurse Practitioner concentration include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have a basic understanding of statistic and basic computer skills.
4. Competitive GRE scores on Verbal Reasoning, Quantitative Reasoning, and Analytical Writing are required.
5. Minimum of three recommendations from healthcare professionals who can rate the applicant's potential. At least two must be from nursing professionals; one may be a professional in a related healthcare field.
6. A three-page letter to the Admissions Committee describing professional goals.
7. An unencumbered license to practice as a registered nurse in the state of Tennessee is required for enrollment; clinical practicum may necessitate licensure in neighboring states.
8. Medical profile including immunizations record and urine drug screen completed no more than 90 days prior to enrollment in the MSN program.
9. A criminal background check and drug screen will be completed prior to enrollment no more than 90 days prior to enrollment in the FPMHNP concentration.
10. Proof of health insurance at all times when enrolled in the program.

Students dismissed from another advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to LMU CSON Family Psychiatric & Mental Health Nurse Practitioner Concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from their director stating that they are or withdrew in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.

## MSN CONCENTRATION CURRICULUM PLANS

### Family Nurse Practitioner Concentration

Lincoln Memorial University’s MSN degree program, Family Nurse Practitioner concentration, prepares nurses in an advanced practice role with competencies in family health promotion and culturally competent clinical management of common conditions across the life span to promote adaptation. Clinical courses have a 1:4 credit hour to clinical hour ratio. The seventeen month program requires 43 semester hours of graduate course work including 720 clinical hours. A Comprehensive Exam is required during the final semester. The Post-Master’s Certificate (PMC) option is available.

Students may request full or part-time status for the FNP concentration. The part-time option is only offered on a space available basis. Students wishing a part-time option must first discuss this with Dr. Kimberly Ferguson (kimberly.ferguson@lmunet.edu), FNP Concentration Director. Part-time FNP students must meet with their advisor to plan an individualized progression plan. This individualized plan helps to ensure that course prerequisites are met and future course availability. A change in status from part-time to full-time or vice versa must be approved by the Graduate Program Chair and a new curriculum plan must be designed with the faculty advisor.

The full-time FNP curriculum plan is provided below. This concentration is offered at the Harrogate, Cedar Bluff, and Kingsport sites.

### Family Nurse Practitioner Curriculum

1 <sup>st</sup> Semester	Course	Credit Hours
NURS 510	Advanced Pathophysiology	3
NURS 520	Advanced Health Assessment	3
NURS 530	Advanced Pharmacology and Therapeutics	4
		<b>10</b>
2 <sup>nd</sup> Semester		
NURS 500	Theoretical Foundations and Research Methods	4
NURS 561	Young and Middle Adults	4
NURS 561A	Young and Middle Adult Practicum	3
		<b>11</b>
3 <sup>rd</sup> Semester		
NURS 562	Pediatrics	2
NURS 562A	Pediatrics Practicum	2
NURS 564	Women’s Health	2
NURS 564A	Women’s Practicum	2
NURS 580	Contemporary Roles and Issues for Advanced Practice Nurses	4
		<b>12</b>
4 <sup>th</sup> Semester		
NURS 563	Lifespan of Older Adults	2
NURS 563A	Lifespan of Older Adults Practicum	2
NURS 565	Family Nurse Practitioner Internship*	3
NURS 590	Directed Scholarly Project	3
		<b>10</b>
	<b>TOTAL CREDITS</b>	<b>43</b>

\*Comprehensive Exam Course

## Nurse Anesthesia Concentration

Lincoln Memorial University's MSN degree program, Nurse Anesthesia concentration, prepares nurses in an advanced practice role with competencies in nurse anesthesia. The 28 month program requires 81 semester hours of graduate work including five (5) semesters of clinical practicum. Clinical courses have a 1:6 hour credit hour to clinical hour ratio. The Nurse Anesthesia concentration does not offer a part-time option. The full-time curriculum plan is listed below. A Comprehensive Exam is required during the final semester. This concentration is offered at the Harrogate site.

### Nurse Anesthesia Curriculum

<b>YEAR 1</b>		
<b>Fall I</b>	<b>Course</b>	<b>Credit Hours</b>
NURS 501	Advanced Anatomy & Physiology	4
NURS 520	Advanced Health Assessment	3
NURS 530	Advanced Pharmacology and Therapeutics	4
NURS 581	Principles of Anesthesia I	3
NURS 581 A	Principles of Anesthesia I-Lab	1
		<b>15</b>
<b>Spring I</b>		
NURS 511	Advance Pathophysiology I	4
NURS 531	Anesthesia Pharmacology I	3
NURS 582	Principles of Anesthesia II	3
NURS 582 A	Principles of Anesthesia II-Lab	1
NURS 583	Biochemistry/Physics	2
		<b>13</b>
<b>Summer I</b>		
NURS 512	Advanced Pathophysiology II	4
NURS 571	Clinical Practicum I	5
NURS 584	Principles of Anesthesia III	3
NURS 584 A	Principles of Anesthesia III-Lab	1
		<b>13</b>
<b>YEAR 2</b>		
<b>Fall II</b>		
NURS 500	Theoretical Foundations and Research Methods	4
NURS 532	Anesthesia Pharmacology II	3
NURS 572	Clinical Practicum II	6
		<b>13</b>
<b>Spring II</b>		
NURS 573	Clinical Practicum III	6
NURS 580	Contemporary Roles and Issues for Advanced Practice Nurses	4
		<b>10</b>
<b>Summer II</b>		
NURS 577	Clinical Practicum IV	5
NURS 590	Directed Scholarly Project	3
		<b>8</b>
<b>YEAR 3</b>		
<b>Fall III</b>		
NURS 578	Clinical Practicum V	6
NURS 589	Synthesis Seminar*	3
		<b>9</b>
	<b>TOTAL CREDITS</b>	<b>81</b>

\*Comprehensive Exam course

## Family Psychiatric & Mental Health Nurse Practitioner Concentration

Lincoln Memorial University's MSN degree program, Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) concentration prepares nurses in an advanced practice role with competencies in mental health promotion and culturally competent care of common conditions with persons, groups, and families.

The FPMHNP concentration at LMU can be completed in 17 months of full-time study and requires 44 credit hours of graduate course work including a minimum of 660 clinical hours. Clinical courses have a 1:4 credit hour to clinical hour ratio. A Comprehensive Exam is required during the final semester. The Post-Master's Certificate (PMC) option is available. The concentration is offered at the Cedar Bluff site.

Students may request full or part-time status for the FPMHNP concentration. The part-time option is offered on a space available basis. Students wishing a part-time option in the FPMHNP concentration must first discuss this with Dr. Lisa Pullen (lisa.pullen@lmunet.edu), Concentration Director. Part-time FPMHNP students must meet with their advisor to plan an individualized progression plan. This will help to ensure that course prerequisites are met and future course availability. A change in status from part-time to full-time or vice versa must be approved by the Graduate Program Chair and a new curriculum plan must be designed with the faculty advisor. The full-time curriculum plan follows.

### Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) Curriculum

Spring I	Course	Credit Hours
NURS 510	Advanced Pathophysiology	3
NURS 520	Advanced Health Assessment	3
NURS 530	Advanced Pharmacology and Therapeutics	4
		<b>10</b>
<b>Summer I</b>		
NURS 500	Theoretical Foundations & Research Methods	4
NURS 535	Psychopharmacology	2
NURS 541	FPMHNP I	4
NURS 541A	FPMHNP I Practicum	2
		<b>12</b>
<b>Fall I</b>		
NURS 542	FPMHNP II	4
NURS 542A	FPMHNP II Practicum	4
NURS 580	Contemporary Roles & Issues for Advanced Practice Nurses	4
		<b>12</b>
<b>Spring II</b>		
NURS 543	FPMHNP III	2
NURS 543A	FPMHNP III Practicum*	5
NURS 590	Directed Scholarly Project	3
		<b>10</b>
	<b>TOTAL CREDITS</b>	<b>44</b>

\*Comprehensive Exam course

## MSN COURSE DESCRIPTIONS

### **NURS 500 – Theoretical Foundations and Research Methods**

4 cr hrs

Focuses on philosophical and historical health related theories as a framework for knowledge. Builds upon concepts from undergraduate nursing research to systematically examine quantitative and qualitative research methods and the reasoned critique of clinically relevant, published research. Examines the concept of evidence-based practice and its application to the delivery of culturally congruent care to promote adaptation. Discusses scientific information and access to health care data bases to facilitate development of scholarly activity. Creation of a focused review of literature using databases is explicated.

Prerequisite: Admission to the MSN Program as a degree-seeking or non-degree seeking student.

### **NURS 501 – Advanced Anatomy and Physiology**

4 cr hrs

Uses a systems approach to study anatomy and physiology of the human body with emphasis on mechanisms of homeostasis. Incorporates the study of anatomy and physiology of the cell, cardiovascular, pulmonary, nervous, gastrointestinal, renal, and endocrine systems along with the physiology of the immune system and the inflammatory response. Normal physiology of the pediatric population and obstetrical physiology is included in the course studies.

Prerequisite: Admission to the Nurse Anesthesia Concentration. Co-requisites: NURS 520, 530, 581, 581-A.

### **NURS 510 – Advanced Pathophysiology**

3 cr hrs

Builds upon undergraduate science courses to focus on pathophysiological alternations across the lifespan. Emphasis is on the relationships between abnormal changes in specific systems and the impact on the development of diseases. The influences of cultural, developmental, genetic, environmental (including rural health issues), behavioral, and economic factors in alterations in pathophysiological processes are explored.

Prerequisite: Admission to the MSN Program or as a degree seeking or non-degree seeking student.

### **NURS 511 – Advanced Pathophysiology I**

4 cr hrs

Builds on the content of NURS 501. Emphasizes homeostatic mechanisms, functions and dysfunctions of pathophysiology with an emphasis on systems approach to pathological disease states. Emphasis is on pathophysiology of cellular functions and the nervous, cardiac, and respiratory systems.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 531, 582, 582-A, 583.

### **NURS 512 – Advanced Pathophysiology II**

4 cr hrs

Builds on NURS 511 and concerns the study of pathophysiology as related to homeostatic mechanisms, functions and dysfunctions with an emphasis on systems approach to pathological disease states. Emphasis will be placed on the digestive, endocrine, skeletal, ENT, reproductive, and hematological systems in the adult and pediatric individuals. Includes content based on study of pathophysiology as related to obstetrical and fetal populations development.

Prerequisite: All Fall I and Spring I Nurse Anesthesia courses. Co-requisites: NURS 571, 584, 584-A.

### **NURS 520 – Advanced Health Assessment**

3 cr hrs

Focuses on the development of advanced health assessment skills needed for delivery of comprehensive health care to persons across the lifespan with consideration of cultural and rural health needs to promote adaptation. Diagnostic reasoning is used to interpret data obtained from the history, physical examination, and diagnostic procedures to generate a comprehensive health assessment and problem list. Additional domains include: family processes, transcultural issues, nutrition, genetic variations, growth and development, spirituality, and health promotion, health protection, and disease prevention.

Prerequisite: Admission to the MSN Program.

### **NURS 530 – Advanced Pharmacology and Therapeutics**

4 cr hrs

Provides concentrated study in the art and science of pharmacokinetics, pharmacodynamics, pharmacotherapeutics, pharmacogenetics and pharmacoconomics to initiate appropriate pharmacological treatments in the management of common and recurrent health problems of persons across the lifespan in order to promote adaptation. Provides concentrated study to identify indications, contraindications, interactive and side effects of established and evidence based drug regimens for safe and appropriate pharmacological treatments. Concerns regarding developmental status, nutritional status, health status, or membership in a high risk group are identified. Strategies for counseling and education to promote informed adherence are explored. Ethical and legal regulations related to prescription writing and medication administration are addressed. Acquisition of prescriptive privileges for Advanced Practice Nurse settings necessary to provide complex innovative care to persons across the lifespan, with consideration of complementary, alternative and financial implications of medication use, is facilitated.

Prerequisite: Admission to the MSN Program.

### **NURS 531 – Anesthesia Pharmacology I**

3 cr hrs

Relates general principles of pharmacology including pharmacokinetics and pharmacodynamics of anesthetic agents and muscle relaxants. Focuses on clinical pharmacology with inhalation anesthetics, opioids and non-opioids as compared to the ideal anesthetic

agent, as well as pharmacology of the autonomic nervous system, cardiac system, local anesthetics, and fluid and blood management. Includes the study of drug interactions, drug abuse and addiction.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 582, 582-A, 583.

### **NURS 532 - Anesthesia Pharmacology II**

3 cr hrs

Examines drug development and approval in the United States. Includes topics such as antimicrobial therapies, psychopharmacological medications, treatment of bronchospasm and histamine antagonists as related to anesthesia. Anesthesia considerations for antineoplastic therapies are included. Includes drugs and other treatments for acute and chronic pain.

Prerequisite: All Fall I, Spring I, and Summer I Nurse Anesthesia courses. Co-requisites: NURS 500, 572.

### **NURS 535 – Psychopharmacology**

2 cr hrs

Provides the advanced knowledge of psychopharmacology commonly seen in primary mental health care settings. Builds on the knowledge of pharmacokinetics, pharmacodynamics, and pharmacotherapeutics. Monitors the effects of established drug regimens to ensure the person's health promotion, health protection, disease prevention, and treatment. Ethical, legalities, and regulations related to prescription writing are addressed. Strategies for counseling and education to promote adherence, and ensure the appropriate plan of care and implementation of treatment are included. Facilitates the obtainment of prescriptive skills and privileges for Family Psychiatric & Mental Health Nurse Practitioners that are necessary to provide mental health care to persons and families across the lifespan with consideration of cultural and rural health needs.

Prerequisites: Admission to the FPMHNP concentration; NURS 510, 520, 530. Co-requisites: NURS 500, 541, 541A.

### **NURS 541 – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) I**

4 cr hrs

Introduces principles, conceptual models, and theories related to the practice of psychiatric mental health nursing. Models of personality development and individual functioning provide a theoretical basis for understanding the development of psychopathology, and the selection of appropriate therapeutic strategies. Synthesizes theoretical and scientific knowledge for the assessment, diagnosis of health status, plan of care, and implementation of treatment including genetic and environmental factors. These competencies incorporate the health promotion and protection, disease prevention, and treatment in providing culturally competent care across the lifespan in rural, underserved and urban populations to promote adaptation.

Prerequisites: Admission to the FPMHNP concentration; NURS 510, 520, 530. Co-requisites: NURS 500, 535, 541A.

### **NURS 541A – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) I Practicum**

2 cr hrs

Focuses on the clinical practice and management of common acute and chronic mental illnesses across the lifespan to promote adaptation. Evidence-based clinical practice guidelines are used for the assessment, diagnosis, plan of care, and implementation of treatment. Under the supervision of clinical faculty and preceptors, students will develop skills for conducting the mental health history and assessment, differential diagnoses, individual psychotherapy, diagnostic tests, and basic psychopharmacology. Emerging skills in collaborative interdisciplinary practice are used to deliver culturally competent care to rural, urban, and underserved individuals and families in a variety of health care delivery systems.

Prerequisites: Admission to the FPMHNP concentration; NURS 510, 520, 530. Co-requisites: NURS 500, 535, 541.

### **NURS 542 – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) II**

4 cr hrs

Builds on FPMHNP I, the FPMHNP provides cultural sensitivity to persons and families across the lifespan to meet the health needs of rural, urban, and underserved populations by incorporating intervention strategies that consider genetic and environmental factors influencing health promotion and protection, disease prevention, and treatment. Health promotion and protection will focus on identifying internal and external stimuli to promote optimal adaptation to screen or prevent a chronic condition. Evidence-based clinical practice guidelines are used for assessing, diagnosing, determining the plan of care, and implementation of treatment. Emphasis is placed on developing advanced competence in clinical reasoning and critical thinking. Students continue to develop professional role and relationship competencies under the supervision of preceptors and faculty. Continued integration of theory and research to provide evidence-based practice facilitate the development of broader competencies in the provision of culturally congruent mental health care. Students use multidisciplinary collaboration to secure needed consultations and referrals.

Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A. Co-requisites: NURS 542A, 580.

### **NURS 542A – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) II Practicum**

4 cr hrs

Uses evidence-based clinical practice guidelines in a variety of health care delivery systems. Emphasis is placed on the assessment, diagnosis of health status, and treatment of psychiatric disorders including diagnostic interviews, differential diagnosis, individual and group psychotherapy skills, and advanced psychopharmacology interventions to promote adaptation. Clinical experiences refine the teaching-coaching functions of the psychiatric mental health nurse practitioner in the provision of anticipatory guidance and counseling to persons and families across the lifespan to promote adaptation.

Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A. Co-requisites: NURS 542, 580.

### **NURS 543 – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) III**

2 cr hrs

Focuses on application of the theoretical, evidence-based, and practical knowledge acquired in FPMHNP I and II. Continued emphasis is placed on developing cultural sensitivity to the variations in mental health needs of rural, urban, and underserved populations.

Students critically analyze clinical strategies and interventions in health promotion and protection, disease prevention, and treatment. Students further refine skills in critical thinking and diagnostic reasoning. Assessment, diagnostic, therapeutic, and health teaching strategies are applied to a continuum of health promotion and prevention, and disease prevention. Emphasis is on managing and negotiating health care delivery systems, and monitoring and ensuring the quality of health care practice. Students develop and refine professional role competencies under the supervision of preceptors and faculty in mental health care facilities.

Prerequisites: NURS 500, 510, N520, N530, 535, 541, 541A, 542, 542A. Co-requisites: NURS 543A, 590.

**NURS 543A – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) III Practicum** 5 cr hrs

Emphasizes advanced clinical practice and management of chronic and acute mental illness across the lifespan to promote adaptation. Under the supervision of preceptors and faculty, students manage advanced mental health care for persons and families. Evidenced based clinical practice guidelines are used for advanced assessment, diagnosis, determining the plan of care, and implementation of treatment including diagnostic interviews, differential diagnosis, group and family psychotherapy skills, and advanced psychopharmacology interventions.

Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A, 542, 542A. Co-requisites: NURS 543, 580, 590.

**NURS 561 – Young and Middle Adults** 4 cr hrs

Care of young and middle adults through examination of diagnostic, therapeutic and pharmacological regimens using evidence-based guidelines and research findings in primary care settings to promote adaptation. Emphasis is placed on developing cultural sensitivity to variations in health care needs of underserved, rural, urban, and populations. Includes primary, secondary, and tertiary prevention; risk analysis, management, referral, and measures to improve health status. Emphasizes integration of assessment findings to diagnose common clinical problems.

Prerequisites: NURS 510, 520, 530. Co-requisites: NURS 500, 561A.

**NURS 561A – Young and Middle Adults Practicum** 3 cr hrs

Integrates theory and scientific knowledge with clinical practice for health promotion, diagnosis and management of common clinical problems in young and middle adults and their families in underserved, rural, and urban populations to promote adaptation. Emphasizes development of cultural sensitivity to various health care needs. Opportunities provided to apply knowledge of advanced assessment, pathophysiology, evidence-based practice; to provide primary, secondary and tertiary health promotion; to diagnose acute and chronic clinical problems using indicated diagnostic tests; and to determine treatment and management plans in private practice, primary care centers, and health care systems. Emerging skills in collaborative interdisciplinary practice are used to deliver culturally congruent primary care. Students provide care under the supervision of preceptors and clinical faculty; students manage and coordinate primary care.

Prerequisites: NURS 510, 520, 530. Co-requisites: NURS 500, 561.

**NURS 562 – Pediatrics** 2 cr hrs

Focuses on assessment and management of health-related problems of children, adolescents, and families. Emphasizes anticipatory guidance, development, health promotion, health maintenance, and disease prevention and treatment. Evidenced based laboratory, diagnostic, therapeutic, pharmacological, and health-teaching strategies are applied to the comprehensive assessment and management of the primary care needs of families with children. Integrates knowledge gained from theory, research, health policy, roles, and clinical practice facilitate the development of broader competencies in the provision of multidisciplinary culturally congruent primary care. Exploration of issues specific to the provision of care in rural, underserved, and urban areas are examined.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562A, 564, 564A, 580.

**NURS 562A – Pediatrics Practicum** 2 cr hrs

Provides opportunities to deliver advance practice care to children and adolescents in the clinical setting. Emphasizes competency in advance practice skills in implementation of a comprehensive and/or problem-focused examination; conduct a risk analysis; selection and analysis of appropriate screening and/or diagnostic tests; development of correct assessment; identification of proper differential diagnosis; and development of a management and evaluation plan for issues relevant to children and adolescents. Students integrate knowledge into application in the clinical setting in the provision of culturally congruent care within the health care setting with emphasis on multidisciplinary teamwork. With clinical supervision, students refine the provision of health promotion and anticipatory guidance to persons and families. Exploration of evidence-based practice in the form of evaluating research and other forms of scientific knowledge and how these are integrated into practice. Legislative, economic, rural, and ethical issues that impact the provision of care in the clinical setting will be explored.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 564, 564A, 580.

**NURS 563 – Lifespan of Older Adults** 2 cr hrs

Emphasizes congruent care for older adults and their families. Focuses on theoretical and research-based knowledge of healthcare management of older adults in underserved, rural, and urban populations. Content includes physiological, pathological, and psychosocial changes in maintenance, minor acute illnesses, complex multidimensional, and chronic health problems. Emphasis is on assessment, intervention, evaluation strategies, and coordination of services.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A, 562, 562A, 564, 564A, 580. Co-requisites: NURS 563A, 565, 590.

**NURS 563A – Lifespan of Older Adults Practicum**

2 cr hrs

Focuses on clinical practice and health care management of the older adult in acute, extended and long-term care settings in underserved, rural, and urban areas to promote adaptation. Emphasizes advanced diagnostic reasoning and clinical decision making for common and complex problems in the older adult. Stresses development of advanced practice competencies and interdisciplinary expertise in management of acute and chronic health problems. Stresses development and implementation of care to maintain and promote physical, mental, emotional, and social health.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A, 562, 562A, 564, 564A, 580. Co-requisites: NURS 563, 565, 590.

**NURS 564 – Women’s Health**

2 cr hrs

Focuses on the care of women across the lifespan who experience acute or chronic illness, gynecological disorders, pregnancy, or reproductive changes. Emphasizes health promotion and maintenance, disease prevention, and treatment. Evidence-based laboratory, diagnostic, therapeutic, pharmacological, and health-teaching strategies are applied to the comprehensive assessment and management of primary care needs of women. Integration of knowledge gained from theory, research, health policy, roles, and clinical practice facilitate the development of broader competencies in the provision of multidisciplinary culturally congruent primary care. Exploration of issues specific to the provision of care in underserved, rural, and urban areas are examined.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 562A, 564A, 580.

**NURS 564A – Women’s Health Practicum**

2 cr hrs

Provides opportunity to gain skills in the provision of advance practice nursing care to women across the lifespan who experience acute or chronic illness, gynecological disorders, pregnancy, or reproductive changes with clinical supervision. Focuses on competency in skills to obtain and conduct a comprehensive and/or problem-focused examination, select and analyze appropriate screening and/or diagnostic tests, conduct clinical assessment, identify diagnoses, and develop a management and evaluation plan for issues relevant to women’s health across the lifespan. Students refine the provision of health promotion and disease prevention. Exploration of evidence-based practice in the form of the evaluation of research and other forms of evidence, and integration into practice. Exploration of the development of multidisciplinary relationships within the clinical setting. Legislative, cultural, economic, rural, and ethical issues which impact the provision of care will be explored.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 562A, 564, 580.

**NURS 565 – Family Nurse Practitioner Internship**

3 cr hrs

Provides opportunities to apply theoretical and evidence-based knowledge of health promotion, and diagnosis and management of common and complex health problems in persons across the lifespan in underserved, rural, and urban populations. Delivery of advanced nursing care through primary, secondary, and tertiary prevention. Focuses on advanced health assessment of persons and families. Emphasis on decision-making processes. Students demonstrate expertise in the clinical setting by provision, coordination, and direction of comprehensive care, including health states and complex, chronic and/or co-morbid conditions. Students demonstrate synthesis of knowledge gained from the culmination of the family nurse practitioner program. Uses extensive clinical placements. Clinical is facilitated by preceptors who provide opportunities to work in interdisciplinary health care teams.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A, 562, 562A, 564, 564A, 580. Co-requisites: NURS 563, 563A, 590.

**NURS 571 – Clinical Practicum I**

5 cr hrs

Applies introductory anesthesia nursing knowledge regarding the delivery of anesthesia at a beginning level of competence for a variety of procedures in various clinical settings and across the patient lifespan. Instruction on aspects of a pertinent health history and chart review. Instruction in achieving successful intravenous access. Instruction regarding the formulation and implementation of appropriate management plans for adult patients (ASA I & II), undergoing elective procedures from low to moderate risk. Emphasizes use of the anesthesia machine, including the ASA recommended checkout procedure, as well as operation of physiological monitoring systems, anesthesia ventilators, and drug delivery systems. Emphasizes technical skills of airway management, to include mask management and laryngoscopy with endotracheal intubation. Presents common anesthetic drugs, including doses, toxicology, pharmacodynamics and pharmacokinetic profiles. Identifies information and processes related to maintaining ethical and legal conduct, including verbal communication, record keeping, and confidentiality of patient information.

Prerequisites: All Fall I and Spring I Nurse Anesthesia courses. Co-requisites: NURS 512, 584, 584A.

**NURS 572 – Clinical Practicum II**

6 cr hrs

Builds on the application of anesthesia nursing knowledge to the delivery of anesthesia at an advancing level of competency for a variety of procedures in various clinical settings and across the patient lifespan. Provides instruction on the aspects of a pertinent health history and chart review. Provides instruction on achievement of successful intravenous access. Provides instruction regarding the formulation and implementation of appropriate management plans for adult patients (ASA I & II), undergoing elective procedures of moderate risk. Emphasizes proficiency of function and use of the anesthesia machine, including the ASA recommended checkout procedure, as well as operation of physiological monitoring systems, anesthesia ventilators, and drug delivery systems. Emphasizes proficiency with technical skills of airway management, to include mask management and laryngoscopy with endotracheal intubation. Emphasizes proficiency in use of all common

anesthetic drugs as well as adjunct anesthesia drugs, including doses, toxicology, pharmacodynamics and pharmacokinetic profiles. Stresses responsibility of maintaining ethical and legal conduct, including verbal communication, record keeping, and confidentiality of patient information.

Prerequisites: All Fall I, Spring I, and Summer I Nurse Anesthesia courses. Co-requisite: NURS 500, 532.

### **NURS 573 – Clinical Practicum III**

6 cr hrs

Delivers anesthesia at the competent level to persons in a variety of procedures in various clinical settings. Includes on-call experiences and specialty rotations in student practice. Includes timely and appropriate airway evaluations and interventions for normal and abnormal presentations. Includes guidance on formulation of increasingly complex anesthesia care plans for ASA class I-V patients; including, pediatric, obstetric, cardiac, neurological, and other specialty areas. Incorporates insertion and management of invasive physiological monitoring systems. Includes management and administration of spinal, epidural and peripheral nerve blocks.

Prerequisites: All Fall I, Spring I, Summer I, and Fall II Nurse Anesthesia courses. Co-requisites: NURS 580.

### **NURS 577 – Clinical Practicum IV**

5 cr hrs

Includes delivery of anesthesia at the proficient level to persons in a variety of procedures in various clinical settings. Involves on-call experiences and specialty rotations. Emphasizes consistent demonstration of timely and appropriate airway evaluations and interventions for normal and abnormal patient presentations. Emphasizes the ability to formulate more complex anesthesia care plans for ASA class I-V patients; including, pediatric, obstetric, cardiac, neurological, and other specialty areas. Allows for demonstration of proficiency inserting and managing invasive physiological monitoring systems. Includes proficiency in managing and administering spinal, epidural, and peripheral nerve blocks. Includes student on-call experiences and specialty rotations.

Prerequisites: All Fall I, Spring I, Summer I, Fall II, and Spring II Nurse Anesthesia courses. Co-requisites: NURS 590.

### **NURS 578 – Clinical Practicum V**

6 cr hrs

Emphasizes delivery of anesthesia at the proficient level of competence in all cases with enhanced emphasis on development of independent practice. Consists of student functioning as the primary nurse anesthetist with instructor as consultant. Includes student on-call and specialty rotations. Emphasizes consistent demonstration of timely and appropriate airway evaluations and interventions for normal and abnormal patient presentations. Emphasizes the ability to formulate complex anesthesia care plans for ASA class I-V patients and emergency situations and cases; including, pediatric, obstetric, cardiac, neurological, and other specialty areas. Emphasizes proficiency inserting and managing invasive physiological monitoring systems. Enhances proficiency in managing and administering spinal, epidural, and peripheral nerve blocks.

Prerequisite: All Fall I, Spring I, Summer I, Fall II, Spring II, and Summer II Nurse Anesthesia courses. Co-requisite: NURS 589.

### **NURS 580 – Contemporary Roles and Issues for Advanced Practice Nurses**

4 cr hrs

Develops and builds awareness of the Advanced Practice Nurses role within complex health care systems that influence practice. Past and current epidemiological, economic, political, ethical, legal, social, environmental (including rural health issues), cultural aspects of health (in the U.S. and comparable international health care systems), and technological issues within the U. S. healthcare system are examined. Exploration of scope of practice, development of leadership skills and strategies to develop multidisciplinary partnerships required to influence health policy; provision of safe, quality care that includes culturally congruent care, and acceptable options to access care. The Advanced Practice Nurse role and the use of informatics, use of personal health care information, and in documentation in accordance with current regulatory processes and payer systems are explored. Additional topics on advocacy, legal, credentialing, and ethical issues will be examined.

Prerequisites: Admission to the MSN Program as a degree or non-degree seeking student.

### **NURS 581 – Principles of Anesthesia I**

3 cr hrs

Orients students to perioperative nurse anesthesia practice. Study of basic principles of perioperative anesthesia responsibilities, anesthesia instruments and biomedical instruments. Concepts include orientation to the operating environment, breathing systems, anesthesia machine, basic gas laws, cardiac monitoring, and non-cardiac monitoring. Concepts of anesthesia management include preoperative anesthesia assessment, induction of general anesthesia, and provision of monitored anesthesia care, airway management, and introduction to neuraxial anesthesia.

Prerequisite: Admission to the Nurse Anesthesia Concentration. Co-requisites: NURS 501, 520, 530, 581-A.

### **NURS 581A – Principles of Anesthesia I-Lab**

1 cr hrs

Introduces laboratory simulation experiences of anesthesia concepts including case preparation and room setup, anesthesia machine check, anesthesia preoperative assessment, airway assessment and management, provision of monitored anesthesia care, induction and maintenance of general anesthesia. Introduction to neuraxial anesthesia.

Prerequisite: Admission to the Nurse Anesthesia Concentration. Co-requisites: NURS 501, 520, 530, 581.

**NURS 582 – Principles of Anesthesia II**

3 cr hrs

Introduces perioperative management of anesthesia for patients with renal, gastrointestinal, hepatic, endocrine, ENT and neuromuscular diseases; orthopedic surgery; and obstetrical and fetal anesthesia. Includes anesthesia considerations for geriatric and pediatric populations in a variety of settings. Principles of neuraxial and peripheral anesthesia are presented.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 531, 582-A, 583.

**NURS 582A – Principles of Anesthesia II-Lab**

1 cr hrs

Introduces laboratory simulation experiences related to anesthesia concepts used in delivery of anesthesia and care for patients with renal, gastrointestinal, hepatic, endocrine, ENT and neuromuscular diseases; orthopedic surgery; and obstetrical anesthesia and the pediatric population. Included are simulation experiences with neuraxial anesthesia techniques and placement of arterial catheters.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 531, 582, 583.

**NURS 583 – Biochemistry and Physics Concepts in Anesthesia**

2 cr hrs

Builds upon foundations of Advanced Nurse Anesthesia Principles I. Focuses on the anesthesia related concepts in biochemistry and physics. Topics include; chemical, biological, and physical properties of anesthetic agents, cell biology considerations, and anesthesia equipment including anesthesia machines, delivery systems, and compressed gases.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 531, 582, 582-A.

**NURS 584 – Principles of Anesthesia III**

3 cr hrs

Emphasizes advanced principles of anesthesia and related skills and anesthesia techniques. Focuses on care for cardiothoracic, cardiovascular, intracranial, and trauma/emergency anesthesia. Includes concepts of management for blood component therapy, electrolyte and thermoregulation dysfunction, anesthetic complications, cardiopulmonary resuscitation, chronic pain, peripheral nerve anesthesia, and postoperative care.

Prerequisite: All Fall I and Spring I Nurse Anesthesia courses. Co-requisite: NURS 512, 571, 584-A.

**NURS 584A – Principles of Anesthesia III-Lab**

1 cr hrs

Builds on previous laboratory simulation experiences to include anesthesia concepts of single lung ventilation, peripheral nerve anesthesia for acute and chronic pain with and without ultrasound assistance, central line and pulmonary artery catheter placement with and without ultrasound technology, and basic chest radiologic interpretation. Concepts of crisis management in anesthesia are highlighted during the simulation experience.

Prerequisite: All Fall I and Spring I Nurse Anesthesia courses. Co-requisites: NURS 512, 571, 584.

**NURS 589 – Synthesis Seminar**

3 cr hrs

Provides comprehensive review and preparation for the National Certification Examination for nurse anesthesia practice. Discusses the concept of anesthesia crisis management and uses high fidelity simulation lab. Provides a comprehensive examination of anesthesia principles of pharmacology, anatomy, physiology, pathophysiology, biochemistry, and chemistry.

Prerequisite: All Fall I, Spring I, Summer I, Fall II, Spring II, Summer II Nurse Anesthesia courses. Co-requisite: NURS 578.

**NURS 590 – Directed Scholarly Project**

3 cr hrs

Synthesizes previously acquired knowledge with focus on a scholarly research project. Students work under the guidance of faculty on selected project topics. The resulting scholarly product will be submitted, or incorporated in a larger submission, for professional presentation and/or publication.

Prerequisites: NURS 500, 580.

## UNIVERSITY ADMINISTRATION

### Officers of the University

James Dawson, EdD .....	President
Clayton Hess, PhD .....	Vice President for Academic Affairs
Ray E. Stowers, DO .....	Vice President and Dean, DeBusk College of Osteopathic Medicine
Kimberlee Bontrager, MBA .....	Vice President for Finance and Operations
Cynthia Cooke-Whitt, MEd .....	Vice President for University Advancement

### Academic Officers

Evelyn G. Smith, MS .....	Assistant Vice President for Academic Affairs
Randall K. Evans, DVM .....	Dean, School of Allied Health Sciences
Amiel Jarstfer, EdD .....	Dean, Paul V. Hamilton School of Arts & Sciences
Jack McCann, PhD .....	Dean, School of Business
Michael Clyburn, EdD .....	Dean, Carter and Moyers School of Education
Sydney Beckman, JD.....	Dean, Duncan School of Law
Mary Anne Modrcin, PhD .....	Dean, Caylor School of Nursing

## MSN FACULTY

### Graduate Faculty

While part-time and adjunct faculty make valuable contributions to the teaching at LMU, only full-time faculty and employees holding graduate faculty rank are listed below. The date following each name indicates the year of initial LMU faculty appointment.

**Mary Anne Modrcin, PhD, MSN, 2001**  
Professor of Nursing  
Dean, Caylor School of Nursing  
PhD, University of Tennessee-Knoxville  
MSN, Boston University  
BSN, University of Kansas

**Kaye Bultemier, PhD, MSN, 2012**  
Associate Professor of Nursing  
PhD, University of Tennessee-Knoxville  
MSN, Vanderbilt University  
MA (Psychology), St. Francis College  
BSN, Cornell University  
BA (Social Work), Valparaiso University

**Phyllis duMont, PhD, MSN, FNP-BC 2006-2008, 2012**  
Professor of Nursing  
PhD, University of Tennessee-Knoxville  
Post-Master's Certificate (FNP), Carson Newman College  
MSN, University of Tennessee-Knoxville  
BSN, Indiana University

**Kim Ferguson, DNP, FNP-BC, 2010**  
Assistant Professor of Nursing  
Director, Family Nurse Practitioner Concentration  
DNP, University of Tennessee Health Science Center  
MSN East Tennessee State University  
BSN, East Tennessee State University  
AS, Walter's State Community College

**Linda Garrett, PhD, FNP-BC, 2011**  
Associate Professor of Nursing  
Graduate Program Chair  
PhD, East Tennessee State University  
MSN, East Tennessee State University  
BSN, East Tennessee State University

**Rickey King, MS, CRNA, 2013**  
Assistant Professor of Nursing  
Director, Nurse Anesthesia Concentration  
MS-NA, the Gooding Institute of Nurse Anesthesia  
BSN, Jacksonville University  
ADN, Oklahoma State University

**Joy Lewis, MSN, CRNA, 2010**  
Instructor of Nursing  
MSN, University of Tennessee-Memphis  
BSN, University of Kentucky

**Carrie Lingerfelt, MSN, FNP-BC, CMN, 2013**  
Instructor of Nursing  
MSN, Vanderbilt University  
BSN, East Tennessee State University

**Sandra McGuire, EdD, GNP-BC, 2009**  
Professor of Nursing  
Assistant Dean, Caylor School of Nursing  
EdD, University of Tennessee-Knoxville  
MSN, (post-doctoral), Emory University  
MPH, University of Michigan  
BSN, University of Michigan

**Allyson Neal, DNP, MSN, FNP-BC, FPMHNP-BC, 2012**  
Assistant Professor  
Assistant Director, Family Psychiatric & Mental Health Nurse Practitioner Concentration  
DNP, University of Tennessee Health Science Center  
MSN, Emory University  
BSN, University of Tennessee-Chattanooga  
ASN, East Tennessee State University

**Crystal Odle, CRNA, DNAP, 2013**  
Associate Professor of Nursing  
Assistant Director, Nurse Anesthesia Concentration  
DNAP, Virginia Commonwealth University  
MSNA, Virginia Commonwealth University  
BSN, University of Virginia's College at Wise

**Billie Phillips, PhD, MSN, 2009**  
Associate Professor of Nursing  
Chair, BSN Program  
PhD, University of Mississippi  
MSN, University of Mississippi  
BSN, Mississippi College  
AND, Central Texas University

**Lisa Pullen, PhD, PMHCS-BC, 2001**  
Professor of Nursing  
Director, Psychiatric Mental Health Nurse Practitioner Concentration  
PhD, Mississippi State University  
MSN, Mississippi University for Women  
BSN, Jacksonville State University

**Carolyn Robinson, PhD, 2013**

Professor of Nursing  
PhD, Nursing, University of Tennessee  
ABD, Virginia Polytechnic Institution & State University  
MPH, University of North Carolina at Chapel Hill  
BSN, Western Carolina University  
BA, University of North Carolina at Chapel Hill

**Jennifer Savage, DNP, FNP-BC, 2009**

Instructor of Nursing  
DNP, Frontier School of Midwifery and Family Nursing  
MSN, Lincoln Memorial University  
BSN, East Tennessee State University  
ASN, Lincoln Memorial University

**Jennifer Stewart-Glenn, PhD, FNP 2013**

Assistant Professor of Nursing  
Assistant Director, Family Nurse Practitioner Concentration  
PhD, University of TN, Knoxville  
MSN, George Mason University  
BSN, Radford University  
ASN, Mountain Empire Community College

**Adjunct/Clinical Supervisors**

A current list of adjunct/clinical supervisors for each semester is maintained in the Nursing office.

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